

FDC Minutes
February 24, 2021

Present: Paul Koehler, Jim Poulton, Michele Reed, Carla Trusty-Smith
Absent: Sue Cebulko

1. Minutes approved.

2. Informational Panel

Next meeting will be March 24, 2021 with amended frame.

7:30-8:15 -- regular FDC meeting

8:15-9:15 – FDC members available to answer questions re: joining faculty. People will be asked to RSVP to attend meeting and then will receive follow up email to include a) faculty application, b) faculty application process, c) possibly faculty associate position description pending Caroline’s preference re: including this. **Jim will ask Caroline.**

Michele will follow-up with Anna to be sure the website has most updated version of these documents .

3. Approved Caroline’s suggested changes to faculty requirements.

a) Faculty co-chairing weekends at a rate of 1 time/three years.

b) If chairing a program, required to attend steering committee.

4. New Applicants:

a) Matt Rosa

We have all his documents except letters of recommendation.

Michele will be his assigned FDC advisor, and she will contact him to make herself available in this role and to inform him that the survey to faculty will be going out.

Jim will coordinate with Anna to get survey distributed using the template letter for survey responses.

Jim will make changes to the application form eliminating lines before tasks to clarify that nothing needs to be “checked” and replacing Michele’s contact information with his own, as new chair.

b) Andi Pelecki

Caroline sent introductory email connecting Andi to Jim and Andi followed up with Jim expressing some uncertainty about whether to pursue faculty or associate faculty position.

Jim will email Andi and cc Carla informing her that Carla has agreed to be the FDC advisor for her when/if she wants to pursue the conversation. If Andi does not follow up by the informational meeting, we can certainly invite her to that. **Michele will send all FDC members information sheet about facilitating this conversation.**

Clarification:

Advisor: member of FDC to advise about application process

Mentor: assigned after joining faculty, facilitated by FDC as needed.

5. Faculty Associate Position

Approved Caroline's proposed changes. **Jim will finalize the document and distribute to FDC and Caroline.**

6. Spotlights

Michelle Kwintner and Michele Reed will continue to refine the process going forward to continue the efforts to spotlight founding faculty. FDC is fine with Michelle K. interviewing people even though she is not on this committee. This is an overlap with the IPI history project on which Michele and Michelle have collaborated. So far Sharon, Charles and Jill have been spotlighted and Judy Rovner is being considered for April Weekend. Mike Stadter is also in cue, and Michelle K. has already begun work on this front.

Spotlights to possibly include pictures and some audio. Caroline wants to be the one to communicate with Melonie about this, but the process needs to be further delineated. **Michele will talk with Michelle and then follow up with Jim as to whether he needs to do anything else,** or if Michele will continue in her present role in the spotlight project.

Next meeting 7:30 March 24, 2021

Minutes respectfully submitted: Carla Trusty-Smith