

IPI Steering Committee Minutes  
September 9, 2020

Minutes: The minutes for August were approved.

Administrator's Report: Anna announced that the APA annual report was submitted on time. Fall classes have begun and enrollment is strong.

Request: Caroline asked faculty who are teaching seminars to highlight the October weekend and refer students to the IPI website for information about membership. A PDF for the October weekend will be shared for reference, and people can share it through their list serve. Constant Contact is a useful way to share information. The one day classes are another good opportunity for recruitment.

Town Hall: The Town Hall will begin meeting monthly. The meeting has been held every other week for approximately 12 weeks. Initial attendance was @160 and recent meetings have attracted @50 people, many of whom stay on for the marketing/information meeting that follows.

October Weekend: CME credits will be available. There will be options to participate for Saturday morning, all day Saturday, or for the entire weekend. There will be 4 keynote speakers: Beverly Greene, Harriet Wolfe, Kirkland Vaughans and Earl Hopper. We will be discussing a film; The Long Shadow.

The Psychotherapy Action Network is an advocacy group and IPI has become a strategic partner for the group. We are advertising the October weekend with them. Caroline is looking for a volunteer to be on their steering committee.

IPI Board: The board has 2 new members; Kirkland Vaughans and Helen Schmidt, an IT architect from Chevy Chase. Helen Schmidt will assist IPI in building a digital office.

Financial/Diversity: IPI's financial health has improved due to several cost cutting measures, income generating programs, and a PPP loan. There is a commitment to building a reserve. Caroline requested an annual sustainable diversity scholarship of \$5,000 (with a goal of \$10,000), which was approved. Caroline asked the Diversity Committee to develop a policy regarding how to distribute the funds, with the goal of diversifying IPI. Members can donate to the fund via 501 3C non-profit status. Faculty are encouraged to review their curriculum with diversity in mind.

Faculty meeting: The meeting scheduled for Wednesday, September 16<sup>th</sup> will have a business focus which may include discussion of ICTC or the E Book project.

FDC: Michele Reed presented the FDC's procedure for denial of faculty appointment for discussion. Several questions were raised including:

1. Should we increase the frequency of GAM training?
2. If applicants for faculty have not completed GAM training, can the requirement be deferred until completion?
3. Should IPI have different levels of faculty?

4. What is our policy if an applicant has not met the requirement for twice weekly psychotherapy?

Board election nominations: Patrizia announced that nominations are closed. Jim Poulton and Steve Morris have been nominated. There was a request to discuss extending the nominations (during the faculty meeting next week), in order to achieve more diversity.

Next meeting: Wednesday, October 14<sup>th</sup>

Submitted, Jane Garbose