

Draft Minutes of IPI Steering Committee meeting 9-11-19

AGENDA

1. Welcome and apologies
2. Appointment of minute taker
3. Minutes of last meeting on July 10 and August 14
4. Director's report (Caroline)
5. Executive Administrator's report (Anna)
6. Committee Chairs' brief summary reports
Admissions & Advising (Jane); Chapters & Affiliates (Charles); Curriculum & Education (Jim); Diversity (Patrizia); Ethics (Michael); Faculty Development (Michele): focused report
7. Program Chairs' brief summary reports
CCF (Carla); Child (Ana Maria); Clinical Consultation (Suzanne); Core (Lorrie); IIPT (Caroline on behalf of Sue); IO (Karen); PPP (Steve)
8. SC Process Discussion
9. Date of next meeting: October 9, 2019

Members present:

Caroline Sehon, Anna Innes, Jane Garbose, Michele Reed, Ana Mario Barroso, Charles Ashbach, Carla Trusty-Smith, Karen Mohatt, Lorrie Peters, Patrizia Pallaro, Stephen Morris, Suzanne St John, Michael Kaufman.

Regrets:

Sue Cebulko

Minutes:

The Minutes of July/19 and August/19 were both approved unanimously by the SC. Caroline stated the agenda for the meeting: Report from committees and programs and other issues such as direction of the institute, faculty handbook, finances: faculty dues.

Director's report:

Caroline stated that she had met with all pgm and cttee chairs during the transition. She highlighted themes from those conversations that were expressed by several SC members: concerns about Core, need for greater GAM group leader support, wish to improve the GAM group leader/teacher training.

The faculty dues increased this year by \$36/faculty member (\$1636 vs. \$1600) to provide faculty members with the option to continue paying by credit card, while at the same time Paypal requires that its clients do not charge differential fees to its faculty members.

Caroline reported that faculty dues have not increased since 2006. If the dues had increased at 2.8%, (the annual rate of inflation) the faculty dues would now be \$2,355. Patrizia commented that at the Institute we pay to work. Caroline said we would return to this topic in the future.

Administrative update:

Anna reported that in 7/19, IPI submitted its 5-year application to the APA for IPI's ongoing accreditation. Promotions for the programs were sent out in 8/19 and registration has been going well since then. Programs are on the website. If you want to put anything on the website contact Anna. Anna informed the SC that we will be providing a checklist of requirements for faculty when they submit information re: ads to improve communication with Anna so as to improve efficiency and better use of Anna's time.

Jane Garbose

Admissions and Advising Committee (AAC) has 2 new students reps, Kelsey Hanlon from IIPT and Vanessa Zito from the Core Program

Charles Ashbach

Mention the affiliates as: Philadelphia, DC Metro, Long Island, Indianapolis, SLC, and Long Island. Current outreach planned to Panama and Mexico.

Jim Poulton

Reported on the Curriculum and Education Committee which will meet in October with all Program chairs (delegates) to review how IPI programs approach material and see where duplication of programs can be reduced.

Patrizia Pallaro

Reported on ideas being developed by the Diversity committee. Diversity should be integrated and included into the programs more, including the weekend conferences and should be a central theme in one weekend conference, eg. April 2020.

Michele Reid

Faculty Dev and recruitment. Michelle said that we need more guidelines for mentoring and a clear policy stated in the handbook on how to become a faculty member. Faculty recommendations go to Caroline for vetting and approval and the Board is notified.

Michael Kaufman

Ethics Committee. Michael reported that the EC has developed ethical principles for IPI and procedures for dealing with ethical complaints and concerns. Janine brought up two thoughts to consider in relation to these documents which the committee will consider. Caroline will join the committee at their next meeting. Caroline stated there is a need to develop a Colleague Assistance Committee quickly.

Lorrie Peters

Lorrie stated that the Core Program had experienced a rupture that needs to be addressed and repaired. The core program will begin in October.

Caroline (for Sue who is absent)

It was reported that IIPT has four students were accepted to IIPT which will begin June 2020.

Karen Mohatt

Infant Observation reports having 7 students (4 men and 3 women). The group is very diverse.

Steve Morris

Reported the PPP has enrolled over 30 participants overall, 1 in clinical and 3 academic.

Suzanne St John

The Clinical Consultants in Psychotherapy: Developing Skills in Supervision began with a two day Intensive on September 27, 2019 and now will move to twice monthly (with the exception of November) to Tuesday Evenings for the remainder of the six month program ending on March 31, 2020.

New Policy

Caroline mentioned that all certificate enrollees to IPI's programs will be required to send in a copy of their licenses and malpractice insurance policies on an annual basis. In d/w Anna, the best time to implement this will be Oct 2020 for current students who were just accepted (and for whom their licenses/malpractice have been submitted). Paper files will be started and maintained by Anna on all certificate students to include their applications and above. It is the responsibility of the Program Chairs to ensure that Anna has this information.

Caroline reminded SC members that the Director needs to be informed when a Program Chair is considering declining acceptance to an applicant to one of IPI's Programs so that this situation can be discussed and documented.

Ad hoc SC Faculty Process Meeting

Caroline suggested that the SC meeting meet for a one-hour, ad hoc process discussion in the next couple weeks to address concerns raised through the meeting, incl. the "rupture" in the Core program, and vulnerabilities arising during this transition period in the organization. There was unanimous support for this idea, and the group will be surveyed for availability.

Submitted by Michael Kaufman 9/14/19