

**MINUTES- FDC Meeting  
Jan. 17, 2019 7:30pm**

**Present: Michele, Paul, Sue, Carla and Anabella**

**1. Minutes**

- Approved Nov. Minutes and Anabella volunteered to take Minutes.

**2. Development of New Faculty**

Janine agreed about the need to search for new faculty. The group agreed that we should explain in detail how the mentoring works so they will know what to expect. Paul suggested that the mentor should make the offer. Sue added that the mentor should help them feel welcome and all agree that the new faculty should be able to choose a mentor who he identifies with or would like to work with.

Michele suggested that we should create a “Faculty Info Pack” where they can find in detail what is expected from a Faculty. For example: meeting attendance, participation. Michele will start it and the group will add suggestions.

Anabella said that the mentor and new faculty should have their own rhythm and not necessarily a set format of meetings that they had to complete.

Paul said that Janine should give us the official okay, and Michele will talk with Janine..

**3. Wording of Levels of Faculty Participation**

The group agreed to change the name “Senior Faculty Status” to “Semi-retired Status”

**4. FDC’S Role**

The group thought about the low morale and lack of connection in the IPI and wondered about our role on this. Michele explained that the FDC tries to maintain energy and motivation in the group. Anabella suggested an idea about the faculty meeting by Zoom, sometimes during the year to share a new idea, presentation or article that she/he has been working on, for free and optional, as a way to keep developing in an academic way.

Sue said that we could introduce new faculty during the graduation ceremony, and that at the beginning of the weekend we can introduce the new status of faculty and new faculty.

Michele suggested that we could do a write-up with information about the new faculty, to be share with the whole group. Paul offered to do one for Jane and Michele said she could write one for Michelle K.

Anabella suggested that we could also do the cards for faculty and send them to all so we know what we are all up to. It could be called something like “Know your Faculty Card” and be sent once a month.

The group agreed that Janine had handled in a very appropriate way the announcement of Betty’s death. It was relevant and created a good precedent. It should be handled in that way, rather than the FDC taking on that role.

For retiring faculty, there should be an “exit interview” as a recognition to their work and understanding of their decision. Sue said that we should speak about the person before he leaves, Paul suggested that be done at the plenary and Carla said that it is important to hear about the person and talk to elaborate.

There will be a Tribute to Betty in Panama as it was done for Geoff in Washington.

Next meeting will be on February 21<sup>st</sup>, 2019.

Minutes submitted by Anabella