

Present: Janine Wanlass, Chair; Nancy Bakalar, Pat Hedegard, Sheila Hill, Anna Innes, Caroline Sehon, Stan Tsigounis

1. **Minutes** from meeting of February 6, 2015 were reviewed by Janine and Caroline—the only two members in this committee who also attended the Feb 6<sup>th</sup> meeting, and were approved.
2. **Acknowledging Graduates:** Janine raised a question for the committee to consider: when a student graduates from his or her program at a time other than the spring when a graduation ceremony is held, how should we as an institute recognize that graduate? For, example, the three PPCP student who graduated from the last class did so at different times. Committee members made the following suggestions and comments: Make an announcement at the next IPI weekend and have them receive their certificate more formally at the next graduation ceremony. Also, send out an IPI-wide email to make the announcement. One member pointed out that even though IPI as an institution does not stigmatize graduating on one's own time-schedule, in fact we encourage and allow for that possibility, to acknowledge graduations at other times during the year supports “de-stigmatizing” graduations that occur at a later time. There was a general consensus and all members of the committee supported the ideas proffered. Actual implementation of how the institute would proceed was not decided.
3. **Program Updates: Core:** Pat reported that two students had expressed interest in applying for the upcoming class. This summer will be on theory. **Fellows:** Pat is not sure if there will be a Fellows Program yet—it will depend on how many students are interested in doing it. There will be an informational meeting (“brown bag”) at the April IPI weekend for these two programs. **IIPT:** Stan reported that we have three applicants for the analytic program. Two other students have expressed an interest but have not applied. Nancy reported that the Intro to PA seminar is going well overall, despite its large size. Two students dropped out for professional reasons—changes in schedule and changes in interest. **PPCP:** Sheila reported a large turn-out for the “brown bag” informational meeting about the PPCP held at the Feb-Mar IPI weekend. She also inferred from that meeting that many IPI participants are considering the various training opportunities and IPI, some considering the PPCP as preparatory for IIPT. She is expecting six applications for the PPCP—Walt Ehrhardt is the chair of admissions. **IO:** Nancy reported that the current IO is settling in with four students and four babies. Bonnie is co-teaching and it is going well. **DC-Metro:** Caroline reported that Washington DC-Metro center is working on the annual Psychotherapy Networker Conference which will be held March 27<sup>th</sup>-29<sup>th</sup>. IPI has a “go-to” booth with our banner where we hope to incentivize conference attendees to come by to get their cards stamped (and have a chance to win an ipad) and so we can converse with them about training opportunities at IPI. Chris Thomas, an IPI core graduate, is taking the lead with Caroline in this effort. Caroline would like to leverage this opportunity to give IPI more visibility.

4. **Weekend Schedules for Next Year:** Janine expressed concern that we may be over-loading the weekend schedule when we add early morning and lunch-time optional activities. A group discussion followed with general agreement that we “over-book.” Several pointed out that we have gotten away from the leisurely two hour lunch break which allowed for walking and socializing with colleagues. One suggested that we leave open at least one hour during the mid-day break. Another pointed out that a 5 minute transition between one meeting and the next is not sufficient to take care of basic needs and get to the next thing. And, because people don’t have enough time, attendees arrive at the next meeting late causing some disruption and leaving a harried, perhaps even chaotic feel. Another reminded us that we need to give up an activity or meeting if we add a new one. The committee will continue to think about this and a suggestion was also made to raise it as an issue at the upcoming Retreat.
  
5. **Faculty Appointment Processes:** Janine reported that the Faculty Development Committee is working on a process for this which is not yet in place, but which will hopefully be in place by fall. Right now, the old process is in place in which names are put forward in faculty meetings, the nominees discussed and a consensus developed with the director having final decision. Several names were then mentioned in nomination for faculty appointment for the group to be thinking about. No discussion of the nominees occurred at this time.
  
6. **Ethics Committee:** A variety of matters were discussed that call for the IPI faculty to participate and operate in their roles with a greater ethical mindfulness and attention to an ethical code of conduct. Specific concerns were referred to the Chair of the Ethics Committee for further consideration.

Respectfully Submitted,  
Nancy Bakalar