Minutes from March meeting:
Meeting March 22\textsuperscript{nd}, 2017
Absent: Jill, Joan and Lea
Present: Carl, Suzanne, Karen

Committee meetings are currently scheduled for the 4th Wednesday of the month.

Syllabus was not presented to the Steering committee.

Presentation of the CCC proposal to the IPI Steering Committee and their responses:
We discussed the feedback from the IPI Steering committee and agreed to change the 2 day intensive seminar to a distance-learning seminar to take place by WebX or video link, including the GAM groups.

We realize we might need to limit the number of participants to facilitate the GAM group process by video link; GAM groups will need to be limited to maximum of 6 participants; might need 2 groups.

Didactic and case discussions- the larger the group the less time for each person to speak. Keep this in mind.

Start date: October 2017.

Day and time- to run it; the 2-day intensive- offer in the summer? Offer the 2-day intensive at a time that does not conflict with other IPI programs.

Continue refining the syllabus: ask Janine for articles by licensed professional counselors (Karen will follow up); Carl will send reference for an article on handling conflicts in consultation.
For articles using a developmental model for understanding the supervisee’s learning, use the Jacobs book- see Suzanne’s email from Feb 20\textsuperscript{th}.

Karen will revise the CCC proposal and request final approval at the April IPI Steering Committee meeting. Plan to announce the program at the April weekend conference.

Suggestion that we begin using WebX for committee meetings, to familiarize ourselves with the video link and its functions. Karen will ask Janine if this is possible and we will discuss with all members of the committee at our next meeting.

Next meeting is Wednesday April 26\textsuperscript{th} from 11:50 to 12:40 pm