

**IPI Admissions and Advising Committee
Meeting Minutes
January 14, 2015**

Members Present: Bonnie Eisenberg, Pat Hedegard, Chris Hill-Melton, Karen Sherwood,

Members Absent: Nancy Bakalar

Meeting was called to order at 7:30 pm. By Chair Karen Sherwood

Minutes: Minutes were reviewed considering comments offered by Nancy B. via e-mail. There was some discussion about what will happen if a student is in a program and either the Chair of the program or the student determines that the fit is not good. We will continue this discussion. It was suggested that Nancy be added as a member not present. Pat moved to accept minutes with this change. Chris seconded the motion. Minutes were approved.

Update from Steering Committee: Karen reported that Janine has expressed a specific request that we consider welcoming as a function of this committee. She'd like for us to make that our priority so that it is in place for the February weekend.

After a lengthy discussion, it was decided that we would ask Joan Lovejoy and Audrey Feiner to take on this task, as a sub-committee of this committee.

- Bonnie will forward to us the structure set in place in the past for the Welcoming Committee. We will review that for any changes by e-mail by early next week.
- Karen will ask Bonnie (who had to leave the meeting at 8:00) if she would be willing to contact Joan and Audrey to discuss the responsibility with them.
- Karen will ask Bonnie if she is willing to be the liaison person for this sub-committee.
- We will ask Joan and Audrey to decide which one of them will report to our committee, attending the first ten minutes of the meeting.
- If Joan and Audrey do get named as faculty we will ask that they choose their successors and train them to do the welcoming.
- We will ask Joan and Audrey to commit to four weekends – the remaining two this year and the first two next year.

Karen also reported that Janine would like to meet with our committee some time.

Next meeting: February 4th at 7:30.

Submitted by:
Chris Hill-Melton

