

IPI Faculty Development Committee

Minutes July 29, 2015

Present: Karen Mohatt, Norma Caruso, Hillary Hall and Geoffrey Anderson

Absent: Vali Maduro, Doug Dennett

Minutes from the previous meeting were reviewed and approved.

Karen reported that she and Janine had agreed on a date of delivery of our proposal for October 15, 2015. The committee agreed that this was a reasonable timeline that we could meet.

Karen also indicated that we would be reported as being in process with this new proposal during the Strategic Plan Report delivered to the membership in October.

We reviewed the first four steps of the document outlining the process for application to become a new faculty member. There was a question of how the new process would be communicated to the membership. This was deferred to Janine and the Steering Committee to decide how they will publicize the information.

We then discussed the question of the case presentation and the mentoring process and whether it should be national or would a chapter presentation count. During our discussion we clarified that there should be a mentoring and editing process in place as there is for all student and faculty presentations at present. Also we felt that the presentation should be to a sufficiently large group as to represent what it is like to work with and present to a large group. The FDC will then review the applicants submitted presentation information and determine if it meets the criteria. If it does not the applicant would be required to do a presentation at the national weekends. We also included morning and lunch time less formal presentations at weekends as being acceptable.

We decided that applicants should have three letters of recommendation with two of these being from clinical supervisors.

We discussed Item 8 at length and eventually decided to divide it into two separate steps.

8: The applicant's file is reviewed for completeness and satisfactory completion of all prerequisites. If there are any problems the applicant will be given direction on how to remediate them until they have a completed application.

9: Once a completed application is submitted the full FDC will meet to review the applications and recommend to the Director of the Institute they be appointed to

faculty or that we develop a further development plan for the applicant so they can be approved.

We also briefly discussed the need for a grievance procedure in the future.

The definition of a full member of IPI needs to be addressed as to whether or not it meets the criteria for defining eligibility to apply for faculty status.

Geoff will follow up on this with Janine.

Application form itself was discussed. Karen said she would pull together a draft from our outline.

We also need a timeline from Janine and the SC to help us determine when we start the application and review cycle each year.

There was a discussion of changing back to Tuesday from Wednesday nights as one member's schedule has changed to allow that and another member would be able to come on time. We will poll the members about making this change.

The next meeting will be either August 25th or August 26th.

Respectfully submitted,

Geoffrey Anderson